

Required Documentation Checklist

You must include ALL of the following documents with your pre-application. **Applications will be considered INCOMPLETE and will NOT be reviewed without COPIES of the following documents:**

- ☐ Completed Pre-Application for Homeownership Program
- ☐ Copies of the five most recent paycheck stubs for each job for every income earner in the household that is 18 years or older
 - Self-employed individuals, including rideshare drivers and other gig workers, must provide current YTD expenses and revenue
- ☐ If applicable, a current copy of any other sources of income including family support, alimony, pension and public assistance documentation, received by all family members listed on the application. Including: *social security, SSDI, SSI, unemployment, or pension benefits*

What project are you applying for?

- ☐ Weston ☐ Norfolk St, Dorchester ☐ Both

Pre-Application for Homeownership Program

Dear Applicant: Please complete this application to determine if you qualify for the Habitat for Humanity homeownership program. Please print clearly and fill out the application as completely and accurately as possible. All information you include on this application will be kept confidential. Any person in the household (age 18 or over) who will help to pay for the home should complete all sections as an applicant or co-applicant.

Equal Housing Opportunity

We pledge to the letter and spirit of U.S. policy for the achievement of equal housing opportunity throughout the nation. We encourage and support an affirmative advertising and marketing program in which there are not barriers to obtaining housing on the basis of race, age, color, religion/ faith, sex, sexual orientation, gender identity, genetic information, familial status, ancestry, national origin, disability, children, marital status, veteran/military status, public assistance reciprocity, or any other basis protected by law.



1. APPLICANT INFORMATION

Applicant		Co-Applicant	
Applicant's Name		Co-Applicant's Name	
Social Security #	Date of Birth	Social Security #	Date of Birth
Relation to Co-Applicant (if applicable)		Relation to Co-Applicant (if applicable)	
Home Phone #	Cell Phone #	Home Phone #	Cell Phone #
Email Address		Email Address	
☐ Married ☐ Separated ☐ Unmarried (single, divorced, widowed)		☐ Married ☐ Separated ☐ Unmarried (single, divorced, widowed)	
Preferred Language	Interpreter needed? ☐ Yes ☐ No	Preferred Language	Interpreter needed? ☐ Yes ☐ No
Are you a US Citizen or permanent resident? ☐ Yes ☐ No		Are you a US Citizen or permanent resident? ☐ Yes ☐ No	
Current Address (Street, City, State, Zip)		Current Address (Street, City, State, Zip)	

Household Members

Name	Date of Birth	Relation to applicant	Lives with:
			☐ Applicant ☐ Co-Applicant ☐ Both
			☐ Applicant ☐ Co-Applicant ☐ Both
			☐ Applicant ☐ Co-Applicant ☐ Both
			☐ Applicant ☐ Co-Applicant ☐ Both
			☐ Applicant ☐ Co-Applicant ☐ Both
			☐ Applicant ☐ Co-Applicant ☐ Both

2. EMPLOYMENT AND INCOME INFORMATION

Applicant	Co-Applicant
Name and address of Current Employer:	Name and address of Current Employer:
Years at this Job: _____	Years at this Job: _____
Annual (Gross) Wages: \$ _____	Annual (Gross) Wages: \$ _____
Job Title: _____	Job Title: _____

3. MONTHLY INCOME AND COMBINED MONTHLY BILLS

Gross Monthly Income	Applicant	Co-Applicant	Others in House- hold	Monthly Bills	Monthly Payment
Base Employment Income	\$	\$	\$	Rent	\$
Social Security				Utilities	
SSI/SSDI				Car Payments	
Disability				Insurance	
Alimony				Average Credit Card Payment	
Other				Student Loans	
Total	\$	\$	\$	Alimony/Child Support	
List additional household members over 18 who receive income:				Other	
Name	Age	Monthly Income	Type of Income	Other	
_____	_____	\$ _____	_____		
_____	_____	\$ _____	_____		
_____	_____	\$ _____	_____		
				Total	\$

4. FIRST-TIME HOME BUYER

To be considered for a Habitat home, you and your co-applicant (if applicable) must be first time home-buyers. Meaning you have not owned a home in the past 3 years.

I AM A FIRST-TIME HOME BUYER: Yes No

Applicant: ☐ Yes ☐ No
 Co-Applicant: ☐ Yes ☐ No

5. CURRENT HOUSING INFORMATION

What is your **monthly rent payment**? \$_____ / month

Do you receive Section 8? ☐ Yes ☐ No Amount of rental assistance: _____

Please describe where you live and why you need a Habitat home.

6. AUTHORIZATION AND RELEASE

I understand that by filing this application, I am authorizing Habitat for Humanity to evaluate my actual need for a Habitat home, my ability to repay an affordable mortgage and other expenses of homeownership and my willingness to be a partner family. I understand that the evaluation will include personal visits, a credit check, a CORI/SORI check and employment verification. I have answered all questions on this application truthfully. I understand that if I have not answered any question truthfully, my application may be denied or if I have been selected to receive a Habitat home, I may be disqualified from the program.

Applicant Signature	Date	Co-Applicant Signature	Date
X _____	_____	X _____	_____

PLEASE NOTE: If more space is needed to complete any part of this application, please use a separate sheet of paper and attach it to this application. Please mark your additional comments with "A" for Applicant or "C" for Co-Applicant and identify any additional applicants by number.

How did you hear about this opportunity?

- | | |
|--|-----------------------------|
| ☐ Newspaper Ad | (Which paper?) _____ |
| ☐ Habitat Homeowner | (Who?) _____ |
| ☐ Friend/Family | (Who?) _____ |
| ☐ Website | (Which site?) _____ |
| ☐ Community Center | (Where?) _____ |
| ☐ School | (Which school?) _____ |
| ☐ Church | (What church?) _____ |
| ☐ Social Media | (Which media outlet?) _____ |
| ☐ Co-worker | _____ |
| ☐ Drove by HFH Build Site | (Which site?) _____ |
| ☐ ReStore | _____ |
| ☐ Other | (Please specify) _____ |

Applicant's Name: _____

Co-Applicant's Name: _____

7. INFORMATION FOR GOVERNMENT MONITORING PURPOSES

Please read this statement before completing the box below: The following information is requested by the federal government for loans related to the purchase of homes in order to monitor the lender's compliance with equal credit opportunity and fair-housing laws. You are not required to furnish this information, but are encouraged to do so. The law provides that a lender may neither discriminate on the basis of this information, nor whether you choose to furnish it or not. However, if you choose not to furnish it, under federal regulations this lender is required to note race and sex on the basis of visual observation or surname. If you do not wish to furnish the information below, please check the box below. **Although disclosing minority status is optional, it is helpful in determining status for a lottery.** (Lender must review the above material to assure that the disclosures satisfy all requirements to which the lender is subject under applicable state law for the loan applied).

Applicant	Co-Applicant
☐ I do not wish to furnish this information Race (select all that apply) ☐ American Indian or Alaskan Native ☐ Native Hawaiian or other Pacific Islander ☐ Black/African American ☐ Caucasian ☐ Asian ☐ Other Ethnicity: ☐ Hispanic ☐ Non-Hispanic Sex: ☐ Female ☐ Male Birthdate: ____ / ____ / ____ Marital Status: ☐ Married ☐ Separated ☐ Unmarried (including single, divorced, widowed) Country of Origin: _____	☐ I do not wish to furnish this information Race (select all that apply): ☐ American Indian or Alaskan Native ☐ Native Hawaiian or other Pacific Islander ☐ Black/African American ☐ Caucasian ☐ Asian ☐ Other Ethnicity: ☐ Hispanic ☐ Non-Hispanic Sex: ☐ Female ☐ Male Birthdate: ____ / ____ / ____ Marital Status: ☐ Married ☐ Separated ☐ Unmarried (including single, divorced, widowed) Country of Origin: _____

Return this pre-application and all supporting documentation (listed on page 1) by 5:00 pm on September 22, 2026 by uploading to Dropbox or to our office located at:

Habitat for Humanity Greater Boston
434 Massachusetts Ave, Suite 201
Boston, MA 02118